

**CANYONVILLE CITY COUNCIL
MEETING MINUTES
REGULAR SESSION
TUESDAY, JANUARY 21, 2025**

REGULAR SESSION

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Morgan called the meeting to order at 7:00 p.m. and all joined in prayer and the Pledge of Allegiance.

II. ROLL CALL:

COUNCIL PRESENT: Mayor Morgan, Councilor O’Sullivan, Briggs, Morgan, Freeman, Young and Suhr.

COUNCIL ABSENT: None.

STAFF PRESENT: Administrator/Recorder Bennett and Finance Deputy Recorder Rogers and Administrative Assistant Valerie O’Sullivan.

STAFF ABSENT: None.

III. OATH OFFICE: Incumbent Mayor Christine Morgan, incumbent Councilor Alan Freeman, incumbent Councilor Jerry O’Sullivan, and new Councilor Matthew Briggs took the Oath of Office

ELECT COUNCIL PRESIDENT: Councilor Morgan moved, and Councilor Briggs seconded a motion to elect Jerry O’Sullivan Council President. Mayor Morgan, Councilors Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” Councilor O’Sullivan abstained. The motion carried.

IV. AGENDA REVIEW AND ADDITIONS: None

V. QUESTIONS AND COMMENTS FROM THE AUDIENCE: Bruce Knowlton, Brian Kelly, and Brad Taylor commented during audience participation time.

VI. CONSENT CALENDAR: Minutes for Regular Meeting on December 16, 2024, and Special Meeting on November 14, 2024, stand approved.

VII. REPORTS

1. Sheriff’s Office: This month in Canyonville the Sheriff’s Office received 158 calls for service, 18 reports, 10 citations written, 12 arrests, and 23 traffic stops. For the year 2024 in Canyonville, there were 1978 calls for service, 250 reports taken and 131 arrests.

2. City Administrator: Administrator Bennett gave an update to the Council regarding sewer, streets, park, office, and public improvement.

3. Mayor Report: Mayor Morgan gave the mayor’s report.

4. Canyonville Main Street Report: Bruce Knowlton gave report.

VIII. PUBLIC HEARING

A Public Hearing opened at 7:51 p.m. to consider proposed Ordinance No. 676 of the Canyonville Municipal Code amending Section 13.08.050 to increase water rates by \$5.00 per EDU.

No ex-parte contact. Administrator Bennett read the report, no public testimony in favor, Brad Taylor spoke in opposition.

The Public Hearing closed at 7:57 p.m.. **Councilor Freeman moved, and Councilor O’Sullivan seconded a motion to Adopt Ordinance No. 676 Amending Section 13.08.050 increasing water rates by \$5.00 per EDU starting March 16, 2025. Mayor Morgan, Councilors Briggs, Freeman, Morgan, O’Sullivan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**

VIII. UNFINISHED COUNCIL BUSINESS

1. Current abatements: Administrator Bennett gave an update on current abatement status.

2. Community Center Lease:

Councilor O’Sullivan moved, and Councilor Morgan seconded a motion to approve a one-year lease agreement with Umpqua Athletics for a rental fee of \$300.00 per month plus a \$500.00 one-time fee for minor repairs. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” The motion carried.

Councilor O’Sullivan moved, and Councilor Young seconded a motion to approve a one-year lease agreement with the Family Development Center/Douglas County Relief Nursery for a rental fee of \$300.00 per month plus a \$500.00 one-time fee for minor repairs. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” The motion carried.

3. Ritchie Road Easement: Mrs. Hunnell is waiting for her son to return from out of town to discuss the easement.

IX. NEW COUNCIL BUSINESS

1. ODOT Small City Allotment Grant: **Councilor O’Sullivan moved, and Councilor Young seconded a motion to approve the ODOT Small City Allotment Program (SCA) Grant Agreement and instruct the City Administrator to sign it. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” The motion carried.**

2. Hill Road Improvements Task Order #15: **Councilor O’Sullivan moved, and Councilor Young seconded a motion to approve Dyer Engineers Task Order #15 and instruct the City Administrator to sign the document. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” The motion carried.**

3. Planning Commission Applications: **Councilor Freeman moved, and Councilor Briggs seconded a motion to appoint Craig Gully for the first open Planning Commission seat. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” The motion carried.**

4. Council Goal Setting Workshop. February 10th, 2025, at 7 p.m.

5. Auditor Change: **Councilor O’Sullivan moved, and Councilor Young seconded a motion to approve signing of the new engagement letter with Clear Trail CPA audit service. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes.” No “nays.” The motion carried.**

X. ANNOUNCEMENTS

Planning Commission Meeting February 12, 2025.

Council Meeting February 18, 2025.

XI. ADJOURNMENT

Councilor O’Sullivan moved, and Councilor Young seconded a motion to adjourn the meeting at 9:08 p.m. Mayor Morgan, Councilors O’Sullivan, Briggs, Morgan, Freeman, Young, and Suhr voted “yes”. No “nays.” The motion carried.

The meeting was adjourned at 9:08 p.m.

ATTEST:

Dawn Bennett
City Administrator/Recorder

Christine Morgan, Mayor