

**CANYONVILLE CITY COUNCIL
MEETING MINUTES
WORK SSESSEION 6:00 P.M.
REGULAR SESSION CONVENED AFTER THE WORK SESSION
TUESDAY, JANUARY 16, 2024**

WORK SESSION

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Morgan called the meeting to order at 6:00 p.m. and all joined in prayer and the Pledge of Allegiance.

II. ROLL CALL:

COUNCIL PRESENT: Mayor Morgan, Councilors Barton, O’Sullivan, Morgan, Suhr, and Councilor Freeman (arrived at 6:11 pm.)

COUNCIL ABSENT: Councilor Mather

STAFF PRESENT: Administrator/Recorder Bennett and Finance Deputy Recorder Rogers.

STAFF ABSENT: None.

III. UNFINISHED COUNCIL BUSINESS:

1. Food/Vendor Truck/Cart Rules and Regulations Review

There was a great deal of discussion regarding rules and regulations that the City needs to adopt for allowing food trucks to come to Canyonville. The Council was able to give staff directions as to what regulations they would like to see in a draft for the February regular meeting.

IV. CLOSE WORK SESSION AT 6:51 P.M.

REGULAR SESSION

Regular Session convened after the work session at 6:52 p.m.

V. AGENDA REVIEW AND ADDITIONS:

Mayor Morgan requested to have an open council seat added as #3 to new council business.

VI. CONSENT CALENDAR:

Minutes for Regular Meeting on December 18, 2023, stand approved with correction of spelling of Sheriff.

VII. REPORTS

1. Sheriff’s Office

This month in Canyonville the Sheriff’s Office received 27 reports taken, 9 arrests, of which 14 were criminal, 12 citations written, and 1 drug case. Knoll Terrace had 2 burglaries. Law enforcement is suggesting everyone make sure vehicles are locked as City of Riddle is being hit with people looking for cars to steal.

2. City Administrator

Administrator Bennett gave an update to the Council regarding sewer, water, street, park, office, and homeless camping.

3. Mayor’s Report

Mayor Morgan has met with City staff on separate occasions and with Administrator Bennett for agenda reviews, she has fielded numerous texts and calls regarding abatement issues and attended several community committees.

4. Main Street Report

Mike Kelly gave an update on the trash cans, adopt a block, flag poles, and location for a visitors' center.

VIII. UNFINISHED COUNCIL BUSINESS

1. Review of 2023 Goals

City Administrator Bennett reviewed the goals that have been completed and the ones that are set to be completed in 2024.

2. Update on Public Improvement Projects

City Administrator Bennett updated Council on the progress of the Hamlin Bridge Repair, Knoll Terrace Reservoir, the Storm Drain Mapping, and O'Shea raw water line.

3. Current Abatement Status

Two of the nuisance properties have been cited in municipal court. One other property will be cited after the previous minutes are signed.

IX. NEW COUNCIL BUSINESS

1. Resolution No. 707 – Appropriations Transfer.

The transfer of appropriations is for unforeseen expenditures that were not known at the time the budget was approved.

Councilor Barton moved, and Councilor O'Sullivan seconded a motion to approve Resolution No. 707 authorizing a transfer of appropriations within the General Fund for Audit Services and Public Officials (17) conference and meals expenditures. Mayor Morgan, Councilors Barton, O'Sullivan, Freeman, Morgan, and Suhr voted "yes." No "nays." The motion carried.

2. CDBG Grant Update for Water Infrastructure Upgrade.

The city is applying for a CDBG grant in the amount of \$400,000.00 to cover the design work, environmental reviews, and grant administration. Staff needs Council to approve the proposed amendment to Phase 1 project, agree to hold a special meeting, and authorize Administrator Bennet to sign the appropriate paperwork for the grant.

Councilor Barton moved, and Councilor Freeman seconded a motion to approve the proposed amendment to the original Phase 1 project listed in the Facility Plan. Mayor Morgan, Councilors Barton, O'Sullivan, Freeman, Morgan, and Suhr voted "yes." No "nays." The motion carried.

Councilor Barton moved, and Councilor O'Sullivan seconded a motion to agree to hold a special Council meeting on January 29, 2024, to hold the required public hearing on the application. Mayor Morgan, Councilors Barton, O'Sullivan, Freeman, Morgan, and Suhr voted "yes." No "nays." The motion carried.

Councilor Barton moved, and Councilor O'Sullivan seconded a motion to authorize Administrator Bennett to sign all the appropriate paperwork for the grant. Mayor Morgan, Councilors Barton, O'Sullivan, Freeman, Morgan, and Suhr voted "yes." No "nays." The motion carried.

3. Declaring a vacant seat on the Council

Councilor Andrew Mather has moved outside the city limits and therefore is not qualified to continue serving on the Council.

Councilor O’Sullivan moved, and Councilor Barton seconded a motion to declare Councilor Andrew Mathers’ seat vacant and direct staff to advertise the opening. Mayor Morgan, Councilors Barton, O’Sullivan, Freeman, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.

X. QUESTIONS AND COMMENTS FROM THE AUDIENCE:

Mathew Briggs, 834 Hamlin Drive, Canyonville, Oregon spoke on the sidewalk and right of way liabilities.

XI. ANNOUNCEMENTS

Planning Commission, February 14, 2024
Council Meeting February 20, 2024
Special Council Meeting January 29, 2024

XII. ADJOURNMENT

Councilor Barton moved, and Councilor Freeman seconded a motion to adjourn the meeting at 8:06 pm. Mayor Morgan, Councilors Barton, O’Sullivan, Freeman, Morgan, and Suhr voted “yes.” No “nays.” The motion carried.

Meeting adjourned at 8:06pm

ATTEST:

Christine Morgan, Mayor

Dawn Bennett, City Administrator/Recorder