

**CANYONVILLE CITY COUNCIL
MEETING MINUTES
REGULAR SESSION
MONDAY, AUGUST 19, 2024**

REGULAR SESSION

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE:

Mayor Morgan called the meeting to order at 7:00 p.m. and all joined in prayer and the Pledge of Allegiance.

II. ROLL CALL:

COUNCIL PRESENT: Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young.

COUNCIL ABSENT: None.

STAFF PRESENT: Administrator/Recorder Bennett, Finance Deputy Recorder Rogers

STAFF ABSENT: None.

III. AGENDA REVIEW AND ADDITIONS: None

IV. QUESTIONS AND COMMENTS FROM THE AUDIENCE: Curtis Fields spoke representing the Seventh Day Adventist Church, he would like suggestions from citizens regarding community outreach type of programs and events. Cheryl Evans spoke and asked for an update regarding the complaint she filed about weed overgrowth at Knoll Terrace. Linda Grace spoke and asked if Knoll Terrace can be viewed as a whole piece of property instead of individual lots. Bruce Knowlton echoed Linda’s statement and wants Knoll Terrace fined for non-compliance.

V. CONSENT CALENDAR: Minutes for Regular Meeting on July 15, 2024, stand approved.

VI. REPORTS

1. Sheriff’s Office

This month in Canyonville the Sheriff’s Office received 230 calls for service, 31 reports taken, 19 arrests, 5 citations written, 12 warnings, 19 criminal cases, 4 non-criminal cases, 2 FIs, 17 civil papers, 1 accident, 1 DUII, 3 warrant arrests, 24 reports written, 28 traffic stops, 9 subject stops, 4 security checks and 1 drug case.

2. City Administrator

Administrator Bennett gave an update to the Council regarding sewer, streets, park, office, and public improvement.

3. Water and Wastewater Report

Administrator Bennett included in agenda reports on monthly statistics, operations, and maintenance at the City’s water plant and sewer plant.

4. Mayor Report

Mayor Morgan gave the mayor’s report.

Bruce Knowlton gave a Main Street Association update including, the visitor center in the J Mann Reality building, the adopt a block program, plans for a Bunko fundraiser and Chamber mixer.

VII. UNFINISHED COUNCIL BUSINESS

1. Current abatements: Administrator Bennett gave an update on current abatements and Administrative Warrant issued for 431 S Main St.

VII. NEW COUNCIL BUSINESS

1. Letter of support for Alder Creek Community Forest: **Councilor Freeman moved, and Councilor Barton seconded a motion to support the efforts of Alder Creek Community Forrest with their grant application. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr and Young voted “yes.” No “nays.” The motion carried.**

2. Water rate increase plan-Resolution No. 712. **Councilor Barton moved, and Councilor O’Sullivan seconded a motion to adopt Resolution No. 712 water rate increase of \$5.00 per EDU and change the effective date in Resolution to July 16, 2025. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**

3. Engineering Contract Amendment No. 6. **Councilor Barton moved, and Councilor O’Sullivan seconded a motion to adopt Amendment No. 6, the reinstatement and extension of The Dyer Partnership Engineers & Planners, Inc. Agreement. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**
4. City Hall awning estimates: The decision to award this bid was tabled to obtain bids using comparable materials.
5. Community Center Heating/Cooling unit estimates: The decision to award this bid was tabled to compare the reliability of the unit brands and research the Energy Trust of Oregon.
6. Control Systems NW – Updated project prices and General Services Agreement: **Councilor Barton moved, and Councilor Young seconded a motion to adopt Control System NW updated project pricing and General Services Agreement. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**
7. Backwash and Distribution Flowmeter replacement: **Councilor Barton moved, and Councilor Freeman seconded a motion to approve the purchase of two flowmeters, installation, and testing for the cost of \$46,199.00 and authorize the mayor to sign the appropriate paperwork. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**
8. Distribution Pump VFD improvement project: **Councilor Barton moved, and Councilor Young seconded a motion to approve the purchase of three VFDs, installation, and testing for the cost of \$35,178.00 and authorize the mayor to sign the appropriate paperwork. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**
9. Filter Backwash Control Valves and Actuator Replacement: **Councilor Barton moved, and Councilor O’Sullivan seconded a motion to approve the purchase of two 8-inch valves and actuators, installation, and testing for the cost of \$69,890.00 and authorize the mayor to sign the appropriate paperwork. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.**
10. Mobil Food units: The Council discussed whether an amendment to the ordinance was needed. **Councilor Barton moved, and Councilor O’Sullivan seconded a motion to keep the existing Food Truck Ordinance. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and voted “yes.” Councilor Young voted “No.” The motion carried.**

IX. ANNOUNCEMENTS

Planning Commission, September 11, 2024

Council Meeting September 16, 2024

X. ADJOURNMENT

Councilor Young moved, and Councilor Barton seconded a motion to adjourn the meeting at 8:45 pm. Mayor Morgan, Councilors Barton, Freeman, O’Sullivan, Morgan, Suhr, and Young voted “yes.” No “nays.” The motion carried.
The meeting adjourned at 8:45 pm.

ATTEST:

 Christine Morgan, Mayor

 Dawn Bennett, City Administrator/Recorder